

# NETWORK TRAINING

## Registration Form - Term 1 & 2, 2010

### Network of Community Activities

A.B.N 68 002 561 631

• Please photocopy if you wish to register more than one staff member

• Please keep a copy of the completed form as your tax invoice.

## TAX INVOICE

### PERSONAL DETAILS

**Book online for Network Training Courses!**

**Go to: [www.netoosh.org.au](http://www.netoosh.org.au)**

#### 1. Service

Name of Service:

Email:

Postal Address:

Phone:

Postcode:

#### 2. Contact person at service

Name:

Daytime phone:

#### 3. Membership

I am (or my service is) a financial member/subscriber to Network

YES

NO

Member No:

#### NAME OF ATTENDEE

(please use block letters as name is needed for name tags and certificates)

Over 18 years old (please tick)

Please list any attendee dietary or mobility requirements .....

### COURSE FEES

*Please note: training courses do not attract GST*

#### In-service training (IST)

All In-service training sessions have set fees which covers morning tea, lunch/ supper and participant's course notes.

##### ■ HALF-DAY (2-4 hours)

**Members: \$40**

**Non-members: \$55**

##### ■ FULL-DAY (5-7 hours)

**Members: \$60**

**Non-members: \$80**

##### ■ TWO-DAY (13 hours)

**Members: \$105**

**Non-members: \$140**

#### Accredited Training and Assessment

Accredited training and assessment fees vary according to the learning pathway chosen. All face-to-face accredited training sessions (including assessment) have prices indicated throughout the brochure.

Anyone interested in accredited training & /or assessment pathway options should contact the Adult Education Coordinator and request an 'Accredited Training & Assessment Information' pack, or visit [www.netoosh.org.au](http://www.netoosh.org.au)

### TERMS AND CONDITIONS

#### Cancellations

Network makes every attempt to ensure that courses run, however we reserve the right to cancel or alter arrangements. If a course is cancelled we will advise you as soon as possible. Refunds or credits will only be issued if cancellations are received at least 7 days prior to the course date.

#### Refunds

You will be contacted to arrange a refund or credit if the course is full.

**PLEASE NOTE** - Credits must be used within this current training calendar.

Full refunds or credits will only be issued if cancellations are received at least 7 days prior to the course date.

If there is less than 7 days before the course commences 25% of the training fee will be kept by Network for administration purposes, up to 24 hours before the course begins.

After such time no refunds or credits will be given.

#### Receipts

Your registration form is a tax invoice, please keep a copy before sending it in. If you require a receipt please contact our office.

#### Confirmation

Confirmation of bookings will only be sent if an email address is provided on the registration form. If you do not have an email address please feel free to contact our office to confirm your booking.



## COURSE DETAILS

Please tick desired session

**This registration form is not for Children's Services Central courses.  
Please go to the CS Central website: [www.cscentral.org.au](http://www.cscentral.org.au)**

### A SURVIVAL GUIDE FOR NEW STAFF IN OOSH

Saturday 1st May  
9.30am to 4.00pm  
Katoomba RSL Club, 86 Lurline Street  
KATOOMBA  
\$60/\$80

### ACCENTUATE THE POSITIVE

Thursday 4th March  
9.30am to 4.00pm  
Blacktown Workers Club  
55 Campbell Street  
BLACKTOWN  
\$60/\$80

### CHILD PROTECTION (ACCREDITED)

Tuesday 29th June  
9.30am to 4.00pm  
SURRY HILLS  
\$152/\$190

### CHILD PROTECTION OVERVIEW

Wednesday 9th June  
10.00am to 2.00pm  
SURRY HILLS  
\$40/\$55

Wednesday 16th June  
10.00am to 2.00pm  
Camden Civic Centre  
Cnr Oxley & Mitchell Streets  
CAMDEN  
\$40/\$55

### COPING WITH BULLYING

Thursday 25th February  
9.30am to 4.00pm  
Balgowlah RSL Club,  
30-38 Ethel Street  
SEAFORTH  
\$60/\$80

Tuesday 4th & Wednesday 5th May  
(both days)  
10.00am to 1.30pm  
Sanctuary Resort Motor Inn  
250 Pacific Highway  
COFFS HARBOUR  
\$60/\$80

### CREATIVE PLANNING – 2 DAY COURSE

Monday 17th May  
& Monday 24th May (both days)  
9.30am to 4.00pm  
Liverpool Catholic Club  
Cnr Joadja & Hoxton Park Roads  
LIVERPOOL WEST  
\$105/\$140

### DEALING WITH AGGRESSIVE BEHAVIOUR

Friday 5th March  
9.30am to 4.00pm  
Surf Leisure Resort,  
201 Pioneer Road  
FAIRY MEADOW  
\$60/\$80

### FOOD IS FUN – 2 DAY COURSE (ACCREDITED)

Tuesday 27th April & Tuesday 4th May (both days)  
9.30am to 4.00pm  
SURRY HILLS  
\$224/\$280

### HANDLING FOOD SAFELY IN OOSH

Wednesday 24th March  
10.00am to 2.00pm  
Metro Inn Ryde, 860 Victoria Road  
RYDE  
\$40/\$55

Wednesday 21st April  
10.00am to 2.00pm  
SURRY HILLS  
\$40/\$55

### INCLUSION IN OOSH

Thursday 20th May  
9.30am to 4.00pm  
Penrith Panthers Leagues Club, Mulgoa Rd  
PENRITH  
\$60/\$80

### OHS IN OOSH – FULL DAY

Tuesday 22nd June  
9.30am to 4.00pm  
SURRY HILLS  
\$60/\$80

### OHS IN OOSH – OVERVIEW

Thursday 22nd April  
10.00am to 2.00pm  
Sharkies – Cronulla Sutherland Leagues Club  
461 Captain Cook Drive  
CRONULLA  
\$40/\$55

### PLANNING FOR POSITIVE BEHAVIOUR

Monday 29th March  
10.00am to 2.00pm  
Best Western Central Motel & Apartments  
11 Antill Street  
QUEANBEYAN  
\$40/\$55

## PAYMENT DETAILS

AMOUNT PAID \$

METHOD OF PAYMENT

**DIRECT DEPOSIT** (please fax or send form once payment is remitted)

**BSB 082-016 Account No: 04611-6199**

**Date paid:** \_\_\_/\_\_\_/\_\_\_\_ **Your reference:** \_\_\_\_\_

**CHEQUE/MONEY ORDER**

(please enclose, made payable to Network of Community Activities)

**CREDIT CARD**

**Visa**  **Mastercard** (Only these cards accepted, please tick one)

Name on card: \_\_\_\_\_

Card number:

Expiry Date: \_\_\_/\_\_\_

## RETURN TO:

### Network of Community Activities

66 Albion Street Surry Hills NSW 2010

**Payment and registration form must be returned together.**

Bookings cannot be taken by phone or email.

For any enquiries

Tel: (02) 9212 3244

Fax: (02) 9281 9645