

# Customised Training Request Form

If you would like to request a customised training session for your service please copy, complete and fax or post this form to the Network Adult Education Coordinator.

Network of Community Activities  
66 Albion St, Surry Hills NSW 2010  
Fax: (02) 9281 9645

## Contact Details

Contact person:

Service/organisation:

Mailing address:

  

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Postcode:

Phone:

Fax:

Email:

## Training Content

Please list the topics you would like covered in the training session:

  

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**OR**

List the courses from this brochure that you are interested in:

  

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## Participant Details

How many participants are you expecting to attend the session?

What types of participants will be attending?

(i.e. – Service Coordinator, OOSH assistant, management committee, etc.)

## Training dates and venue

Please indicate possible dates:

Please indicate what time of day you would like the session to be conducted:

day  evening  weekend

Please indicate training venue:

Equipment you have access to:

Overhead projector  Screen  TV/video  Whiteboard  Flip chart  Data projector